

**Texas Parks and Wildlife Department
4200 Smith School Road
Austin, Texas 78744**

ADDENDUM

Addendum Number:	<u>01</u>	Dated:	<u>February 26, 2016</u>
Solicitation Number:	<u>RFP 802-16-33961</u>		
Solicitation Title:	<u>Management of Texas Department of Transportation and Federal Highway Administration Disadvantaged Business Enterprise Program</u>		
Due Date/Deadline:	<u>March 3, 2016</u>		
Purchaser:	<u>Renee Serrano, CTPM, CTCM</u>		

PURPOSE OF ADDENDUM: QUESTIONS AND ANSWERS

Except as provided herein, all terms and conditions of the document referenced herein, remain unchanged and in full force and effect. The following are specifications to this solicitation. This Addendum shall be attached to and form a part of the referenced solicitation document and any resulting awarded contract, and must be considered in your response.

QUESTIONS AND ANSWERS

Section 1- General Information and Statement of Work

1. Question: Section 6.1.2 – This section says that there will be a total of 3 solicitations for each site. Does this mean that there will be a total of 12 separate projects? (3 project per site) If not how many separate projects will occur?

Answer: There will be three (3) solicitation packages. They are as follows:

Solicitation Package 1: McKinney Falls State Park, Travis County Texas – Visitor Center Rehabilitation

Solicitation Package 2: Mission Tejas State Park, Houston County, Texas – Visitor Center Construction

Solicitation Package 3: Goliad State Park and Historic Site, Goliad County, Texas – Custodian's Cottage – Rehabilitation as Visitor Center and Mission Rosario State Historic Site, Goliad County, Texas – Interpretive Kiosk - Construction and Interpretive Signage

2. Question: What is the intended delivery method for each project? (Design Build, CMAR, etc.)

Answer: Design-Bid-Build (Lowest Responsive, Responsible Bidder)

3. Question: What is the anticipated dollar value for each project? And Site?

Answer: TPWD does not divulge any budget information prior to an award.

4. Question: What will be the total number of pre-bid meetings?

Answer: Three (3)

5. Question: 6.1.4.1. Pre-solicitation Phase- (Phase 1) is the consultant's pricing for this phase intended to be hourly? Versus Project? Can TPWD amend the revise Exhibit B-Price Sheet to better reflect pricing for Phase 1?

Answer: This is a fixed price contract and a per project price is required. TPWD requires a price per project for accounting purposes but pricing per phase will be required for invoicing purposes by successful respondent. Respondents may calculate per phase pricing during development of their proposal but a per project price is required for this solicitation.

6. Question: 6.1.4.2. Bidding ad Award Phase- (Phase 2) is the consultant's pricing for this phase intended to be hourly? Versus Project? Can TPWD amend the revise Exhibit B-Price Sheet to better reflect pricing for Phase 2?

Answer: This is a fixed price contract and a per project price is required. TPWD requires a price per project for accounting purposes but pricing per phase will be required for invoicing purposes by successful respondent. Respondents may calculate per phase pricing during development of their proposal but a per project price is required for this solicitation.

7. Question: 6.1.4.3. Construction Phase – (Phase 3) Will TPWD have a Diversity Management System like UT System or TXDOT to receive project utilization updates? If the answer to the previous question is no then what format does TPWD want the utilization reports?

Answer: TPWD will provide report templates to awarded vendor.

8. Question: Labor Compliance is not mentioned in the RFP. Will Wage Rate and Federal Labor Compliance be required from consultant? If not then who will manage this? If so can RFP be amended to include Federal Labor Wage Rate Compliance?

Answer: TPWD will manage the Wage Rate Compliance task

9. Question: 6.1.4.4. Post Construction Phase- (Phase 4) is the consultant's pricing for this phase intended to be hourly? Versus Project? Can TPWD amend the revise Exhibit B-Price Sheet to better reflect pricing for Phase 4?

Answer: This is a fixed price contract and a per project price is required. TPWD requires a price per project for accounting purposes but pricing per phase will be required for invoicing purposes by successful respondent. Respondents may calculate per phase pricing during development of their proposal but a per project price is required for this solicitation.

10. Question: How many trips to Austin does TPWD expect from Consultant through Phase 1-4?

Answer: We estimate four (4) trips. If owner requires additional trips, a contract modification will be issued.

11. Question: How is consultant be compensated for labor issues, change order or construction issues requiring consultant additional hours or addition project site visits above what was quoted per project?

Answer: The pricing schedule includes an hourly rate for the consultant. If it a modification becomes necessary, the hourly rates set forth in the pricing schedule will be used to establish fixed prices for change order.

12. Question: Can TPWD consider requiring instead consultant's hourly rate with a "Monthly Maximum not

to exceed without approval” clause instead of a flat project cause? The hourly rate can also include travel and it would address all four phases.

Answer: See answer to Question 5.

Section II- Proposal Requirements

13. Question: Section 4.1- Should pricing sheet “Exhibit B” only be included in the Original signed proposal?

Answer: Yes

14. Question: Will responses that are contained in three ring binders, hole punched be acceptable? (See next questions)

Answer: Yes

15. Question: Section 4.2.2 Exhibit B- Price Sheet-Can TPWD please clarify this section? Where are responders supposed to put the Price Sheet?

Answer: Price sheet in original response only should be tabbed Exhibit B.

16. Question: Section 7.9 Post Award Meetings- How does consultant/respondent represent pricing for this section?

Answer: The per project unit price should include all service costs including post award meetings and travel.

Exhibit B

17. Question: Exhibit B- What does “Extension” mean?

Answer: An extension for a certain agreed upon amount of time would be used if more time is needed to complete the requirements of the RFP. An extension is not a renewal.

18. Question: Is the Unit “a site”? as stated or is a unit per project within each site? (See question 1)

Answer: Yes, unit is the site.

19. Question: How does TPWD want consultant to express pricing for Phase 1, 2 and 4 in this exhibit?

Answer: This is a fixed price contract and a per project price is required. TPWD requires a price per project for accounting purposes but pricing per phase will be required for invoicing purposes by successful respondent. Respondents may calculate per phase pricing during development of their proposal but a per project price is required for this solicitation.

Exhibit C

20. Question: Number of years actively participating... This section says “Commercial Printing” Should it read “DBE Consulting” instead?

Answer: Yes.

General questions-

21. Question: What is the budget for this RFP?

Answer: TPWD does not divulge any budget information prior to an award.

22. Question: Section II, Subsection 4.2.2 says that "Pricing should not be included in the submitted copies." Please confirm that the Price Sheet (Exhibit B) should only be included in the original proposal.

Answer: Price sheet should only be included in the original proposal.

23. Question: Section II, Subsection 4.3.4 says that Exhibit F – Technical Proposal is limited to 2 pages. Would you considering increasing the page count? We are having a hard time adequately describing proposed tasks, services, activities and additional services on 2 pages.

Answer: Yes, TPWD will accept four (4) to five (5) pages for technical proposal.

24. Reference - Section 1, page 4 - " in the development, implementation and execution of its Disadvantaged Business Enterprise (DBE) Program."

Question: Please confirm/verify that the TPWD does not currently have a DBE Program in place?
Request: If it does, could this document please be provided via addendum?

Answer: TPWD does not have a DBE program.

25. Reference - Section 2, page 4 - "Advance Funding Agreement" (AFA)":

Question: Can this document please be provided via addendum?

Answer: The AFA has limited information pertaining to the DBE requirement however it is available upon request via an open records request at open.records@tpwd.texas.gov.

26. Reference - Section 2, page 4 - "Background":

Question: Please confirm/verify that federal funds, e.g., FHWA will be used to fund this Program?

Answer: FHWA monies are funding the construction only. TPWD is funding all other project related expenses.

Question: If not, why does TPWD need a DBE program?

Answer: The AFA that TPWD executed with TxDOT requires that TPWD adopt TxDOT's DBE Program.

Question: Is this a flowdown requirement of the AFA?

Answer: Yes

27. Reference Section 7.5, page 12 - "A TPWD evaluation committee will ":

Question: Please confirm/verify who will be evaluating the proposal? TPWD? TxDOT? Representatives from both?

Answer: Staff from the Infrastructure division will evaluate the proposals. No TxDOT representatives will evaluate.

28. Reference - TxDOT (various):

Question: Who are the personnel/stakeholders/departments at TxDOT that will be involved in this project? Even though TPWD is the customer/owner/end-user, will the contractor have any direct contact

with TXDOT's personnel, e.g., compliance, construction, certification, etc.?

Answer: This is unknown at this time.

29. Section 1: General background, Page 4 of 37

Text being questioned TPWD has executed an "Advance Funding Agreement" (AFA) with the Texas Department of Transportation (TxDOT) for a program entitled "El Camino Real de los Tejas National Historic Trail" (hereinafter referred to as "Program"). A requirement of the AFA is adoption and adherence to TxDOT's Federally-Approved Disadvantaged Business Enterprise (DBE) Program

Question: Does TPWD desire a single DBE program be developed FOR TWDB or does TWDB desire that each of the separate projects in the Camino Real project have a TxDOT compatible DBE program developed and administered on site for each specific project?

Answer: TPWD has adopted TXDOT's DBE program through the AFA. Goals set by TXDOT will require a DBE plan from each bidder for each project.

30. Question: Will TPWD hold a pre-submission conference with interested proposers?

Answer: TPWD will not hold a formal pre-submission conference but per section II, item 2.1. respondents are highly encouraged to visit the sites to become thoroughly familiar with job conditions, determine materials and work needed to successfully complete the service. Failure to give proper consideration in the response submission to site conditions will not constitute grounds for additional compensation.

Respondents are to acknowledge receipt of this Addendum. Return a signed copy of this notice with your response submission.

I acknowledge receipt of this addendum.

Respondent Company Name

Respondent's Authorized Signature

Date